

## **WELCOME TO 33<sup>RD</sup> INTERNATIONAL TRAINING PROGRAMME IN LEGISLATIVE DRAFTING**

Dear Participants,

We have great pleasure in welcoming you to the 33<sup>rd</sup> International Training Programme in Legislative Drafting, scheduled to be organised by the Bureau of Parliamentary Studies and Training (BPST) of the Lok Sabha Secretariat, from 18 January to 16 February 2018. (For list of Participants as on 26 December 2017, see below).

Your participation in the 33<sup>rd</sup> International Training Programme in Legislative Drafting is being funded under the ITEC Programme of the Ministry of External Affairs, Government of India. The participants are entitled to a living allowance @ Rs.25,000/- per month and a one-time book allowance of Rs.5000/- [The current exchange rate is US \$1: approximately Rs.63.99/-; exchange rates, however, might vary]. In addition to these allowances, lodging charges are paid directly to the Hotel by the funding agency. The living allowances are moderate and may not be sufficient for special needs with regard to entertainment, long distance telephone calls, etc. Please note that all the participants would be treated at par, irrespective of their rank/seniority in the parent organization.

### ***Accommodation***

Arrangements for your accommodation have been made at 'Hotel Samrat', Chanakyapuri, Diplomatic Enclave, New Delhi. Please check out the hotel at: [www.hotelsamrat.co.in](http://www.hotelsamrat.co.in) Single room accommodation is available to each participant attending the Programme. Breakfast is complimentary; however, *you will have to bear expenses in respect of lunch and dinner from the living allowance given to you.* Kindly bear in mind that the BPST is the designated Institute for the training, and for issues relating to accommodation/allowances, etc., you may contact the sponsoring Ministry, in case of any necessity.

### ***Arrival Details***

Kindly intimate your arrival details by fax/e-mail to us at the earliest so that Hotel Samrat can be informed of your itinerary to enable them to receive you at the Airport.

After clearing immigration and customs formalities on your arrival at the Indira Gandhi International Airport in New Delhi, you may come out of the Airport and reach pillar no. 17 & 18 and the person named Mr. Hemraj (Mobile no. 9213360536) from Delhi Tourism and Transportation Development Corporation (DTTDC) will be at the pillar with a plaque card. Make yourself known to the person and you will then be escorted to a vehicle and transported to the Hotel.

### ***Medical Fitness/Vaccinations***

All participants may satisfy themselves that they are medically fit to attend the month-long course. Participants may carry with them the requisite vaccination certificates. Please contact the Indian Embassy/High Commission to confirm the vaccinations required. You may also carry essential medicines which you are used to taking, where necessary. Relevant prescription from your physician should be readily available with you. In case of any medical emergency while in India, treatment as prescribed by doctors would be given at a Government Hospital.

### ***Programme Venue***

The venue of the International Training Programme in Legislative Drafting will be Lecture Hall 'A', Ground Floor, Parliament Library Building, Pandit Pant Marg, New Delhi-110001. Parliament Complex is about 5 kms. from Hotel Samrat.

### ***Entry Passes for Parliament Complex***

All participants will be provided Entry Passes for the Parliament Complex. *It is important to carry the passes at all times during the Programme period.* Kindly send your scanned passport size photograph for making the pass.

### ***Presentation of Country Paper***

You may please note that in the course of the Programme, discussion sessions among the participants will be organized during which the constitutional, legal and political systems of each participating country will be discussed. **It is mandatory for every participant to prepare and bring along a brief paper detailing the salient**

**features of the Constitution, political system, administration of justice and law-making system, and parliamentary procedures followed in their country.** Copies of the paper will be circulated among other participants in advance so that the sessions become interactive and productive. Power-Point Presentations are also welcome; you may forward it as an attachment by e-mail to BPST at [bpst@sansad.nic.in](mailto:bpst@sansad.nic.in) and they should be e-mailed at least 10 days in advance. Please also e-mail us a soft copy of your passport size photograph for record purpose.

***Climate:***

The months of January- February are colder in Delhi, with the temperature in the range of 18-22 degree Celsius (maximum) and 8-12 degree Celsius (minimum). You may carry appropriate clothing including woolen clothes with you.

***Mobile Phone***

If you are buying local (Indian) SIM cards to use in mobile phones during your stay, you will need to provide identification – your Passport or similar such document. SIM cards are readily available at many shops, and can be recharged quite easily. If you intend to use them for calling home, it is advisable to check the international call rates before purchase, as this can vary significantly for different SIM card providers.

***However, mobile phones, cameras and electronic gadgets are not permitted inside Parliament Complex which is a high security area.***

***Checking-out/Departure***

Please check with the Indian Mission to ensure that you reach New Delhi in time for the Programme which will commence on 18 January 2018. Similarly, you must make sure that your return ticket is for a time after 11.00 P.M. on 16<sup>th</sup> February 2018 as the Valedictory Function will be over only by 7.00 P.M. on that day.

All participants are required to check out of the hotel on the designated departure day. As mentioned earlier, while accommodation and breakfast are paid for as a part of the Programme, any other expenses, including lunch and dinner, and personal expenses for room service, etc. will have to be settled by the participants themselves on check-out. You must ensure that you reach the airport at least 3 hours in advance of your departure time to board the flight to your country. This will also help you to sort out any problem with regard to excess baggage, etc.

In case of need for any assistance, please contact Mrs Alpana Tripathi, Director, Bureau of Parliamentary Studies and Training, Lok Sabha Secretariat [Telephone Nos. 091-11-23034656/5396 (Office); +9999695879(Mobile)] and Dr. Deepak Gosain, Additional Director, Bureau of Parliamentary Studies and Training, Lok Sabha Secretariat [Telephone Nos. 091-11-23034001/4895(Office); +9871043872(Mobile)]. Please check icon “Welcome to 33<sup>rd</sup> LD” under “Legislative Drafting Programme“ on our website [bpst.nic.in](http://bpst.nic.in) for further updates.

Looking forward to meeting you soon and with the very best wishes,

Yours sincerely,

(KALPANA SHARMA)  
Joint Secretary  
BPST

To,  
All Participants

As on 02 January 2018

**LOK SABHA SECRETARIAT**  
**BUREAU OF PARLIAMENTARY STUDIES AND TRAINING**  
**THIRTY-THIRD INTERNATIONAL TRAINING PROGRAMME IN LEGISLATIVE DRAFTING**  
**(18 JANUARY TO 16 FEBRUARY 2018)**

**LIST OF PARTICIPANTS**

<b>Sl. No.</b>	<b>Country</b>	<b>Name</b>	<b>Designation/Address</b>
1.	Afghanistan	Mr. Mohammad Taher Angar	Medical Record Officer Public Health, Kandahar Afghanistan
2.	Afghanistan	Mr. Niyaz Mohammad Rasekh	Director Appellate Prosecution Department, Attorney General office of Afghanistan, Kabul, Afghanistan
3.	Bhutan	Mr. Sonam Tshering	Attorney Office Of Attorney General Thori Lam Lower Mothithang Thimphu, Bhutan
4.	Bhutan	Mr. Namgay Dorji	Sr. Attorney Office Of Attorney General Thori Lam Po. Box 1045 Lower Mothithang Thimphu, Bhutan
5.	Ecuador	Ms. Monica Monserrate Almeida Baldus	General Director Ministry of Public Health AV. ELOY Alfaro N29-50 Y DE OCTUBRE QUITO

			Ecuador
6.	Ethiopia	Mr. Abraham Hagos	Senior Legal Expert Chemical Industry Corporation Ethiopia Addis Ababa, Ethiopia
7.	Fiji	Mr. Rajesh Krishna	Research & Development Officer Fiji Police Force Police HQ, Nabua, Fiji
8.	Indonesia	Ms. Dita Miranda	Legal Staff The Audit Board of the Republic of Indonesia (BPKRI) Jalan Jenderal Gatot Subroto Nomor 31 Jakarta Pusat 10210 Indonesia
9.	Jamaica	Mr. O'neil Francis	Legal Officer CARICOM Secretariat Turkeyen, Greater Georgetown Guyana, Jamaica
10	Jordan	Mr. Ala'a Hussein Salameh Alshamaileh	Legal Researcher in the Legislative Studies Centre Jordan House of Representatives Amman El Abdali, Jordan
11	Jordan	Dr.(Mr.) Ashraf Alkawakzeh	Head Section House of Representatives of Jordan Amman Jordan
12	Kyrgyzstan	Ms. Gulnura Sultanbaeva	Head of Sector, The Scientific Research Centre of Parliament, Kyrgyzstan, Bishkek, Chyi, 205
13	Kyrgyzstan	Mr. Marlen Abdraimov	Expert Jogorku Kenesh of Kyrgyz Republic Avenue Chui 205 Kyrgyzstan
14	Kyrgyzstan	Mr. Chyndykbek Matisaev	Expert Parliament office of Kyrgyzstan

15	Laos	Ms. Tip Heminthavong	Deputy of Division Laos National Assembly Thatluang Square, Laos
16	Liberia	Mr. Edward Emmett Dillon	Social Worker Ministry of Justice Government of Liberia 9 <sup>th</sup> Street Sinkor Monrovia Liberia
17	Maldives	Mrs. Ansoodha Fuad	Committee Officer Peoples' Majlis Secretariat, Maldives
18	Mauritius	Ms. Darsheenee Raumnauth	Technical Assistant Constitutionalism and Rule of Law Cluster Department of Political Affairs African Union Commission Po Box- 3243, Mauritius
19	Mauritius	Mr. Dinay Reetoo	Principal State Counsel Attorney General's Office Ministry of Justice, Human Rights and Institutional Reforms Mauritius
20	Mongolia	Ms. Chimedtseys Sarantuya	Prosecutor Assistant General Prosecutor's office of Mongolia
21	Myanmar	Dr.(Ms.) Cho Mar Htay Cho	Assistant Director Constitutional Tribunal of the Union of Myanmar
22	Myanmar	Mr. Saik Linn	Staff Office The office of the Union Assembly Legislative Department Parliament Compound Myanmar
23	Namibia	Ms. Hilma Niitembu Naimbale	Legal Officer Office of the Attorney General 11 <sup>th</sup> Floor, Sanlam Centre Independence Avenue Windhoek, Namibia

24	Namibia	Ms. Hilma Dalondoka Kuduva	Senior Legal Officer Drafter Ministry of Justice Private bag 13302, Namibia
25	Nepal	Mr. Netra Bahadur Karki	Section Officer Legislature Parliament Secretariat Singh durbar, Kathmandu Nepal
26	Nepal	Mr. Tribikram Parajuli	Section Officer Legislature Parliament Secretariat Of Nepal, Singdurbar, Kathmandu, Nepal
27	Niger	Mr. Attikou Seydou	Technical Advisor Secretary General of the Government, BP 550 Niger
28	Nigeria	Ms. Olufunso Oluremilekun Babalola	Assistant Chief Legislative Officer – Assistant Committee Clerk National Assembly Abuja , Nigeria
29	Nigeria	Mr. Olajide Funmilayo	Deputy Director National Assembly Abuja, Nigeria
30	Palestine	Mr. Sultan Refat Yousef Zakarneh	Legal Advisor Ministry of Interior Preventive Security, Preventive Security Rmallah, Palestine
31	Peru	Ms. Patricia Virginia Zagal Malaga	Lawyer Indecopi Commission for Elimination of Bureaucratic Barriers Indecopi Division with Jurisdiction over Consumer Protection De La Prosa St 104, San Borja, Lima-Peru
32	Sri Lanka	Mr. Chamuditha Jayasinghe Karunarathna	Sr. Parliamentary Interpreter Legislative Services Department Ministry of Justice Parliament of Sri Lanka Sri Jayawardenapura Kotte, Sri Lanka



33	Sri Lanka	Mrs. Paragahagoda Withanage Hasitha Priyangani	Assistant Legal Officer Department of Buddhist Affairs Ministry of Petroleum Resources Development, No. 80, Sir Ernest De Silva Mawatha, Colombo 07 Sri Lanka
34	Sri Lanka	Mrs. Narmada Gayathri De Silva Seeku Arachchige	Legal Officer Governor's Secretariat of Southern Province Lower Dickson Road, Galle Sri Lanka
35	Sudan	Mr. Bakhiet Gibreel Mohammed Atia	Clerk National Assembly Sudan
36	Sudan	Mr. Mohammed Abdallah Ali Abaker Waddoudo	Reporter National Assembly Legislative, Justice and Human rights Committee Oudurman National Assembly, Sudan
37	Suriname	Dr.(Ms.) Ramautar Akkal	Advisor Cabinet of the Vice-President of the Republic of Suriname Anton de Kom University of Suriname Nw Lbanonweg Br 4, Suriname
38	Syria	Ms. Sara Butrus	Editor General Authority for Radio and Television Syrian People's Assembly Alabed Street, Damascus, Syria
39	Syria	Mrs. Raghad Boteh Alzall	Legal employer Presidency of the council of ministries Syria-Damascus-Kafarsousah, Syria
40	Tanzania	Mr. Matendo Manono	State Attorney Division of Contracts and Treaties Attorney General's Chamber P.O Box 9050 Dar Es Salaam, Tanzania

41	Tanzania	Ms. Hadia Abdulrahman Othman	ACTIG Director of Customer Affairs Management Secretary Zanzibar Utilities Regulatory Authority P.O. Box 2238, 2 <sup>nd</sup> Floor Zanzibar Road Funds Maisara, Zanzibar, Tanzania
42	Togo	Mr. Tagba Ouro Yodou	Manager of Employees National Assembly of Togo Po Box: 327 Lome Togo
43	Turkey	Mr. Muhammet Emin Guzel	Legislative Expert Grand National Assembly of Ankara TBMM, Bakanliklar Ankara, Turkey
44	Ukraine	Mrs. Svitlana Ralchenko	Chief Specialist Department of Private Law Ministry of Justice 10 Rylckyi Ln , Ukraine
45	Uzbekistan	Mr. Utkirbek Kholmiraev	Lecturer Tashkent State University of Law Tashkent, Uzbekistan